

NOTICE OF VACANCIES
Great Start Readiness Program Paraprofessional

A. Qualifications:

1. A CDA, or an associate of arts degree in early childhood, preschool education or child development, or a total of at least 120 clock-hours of documented, formal child care education offered by approved training organizations and approved by MDE

B. Job Description:

1. Will assist the Lead Teacher in using pre-kindergarten standards of quality, developmentally appropriate practices, and the early childhood curriculum, provide instruction and ongoing assessment to students in a school readiness classroom
2. Works with the teaching team to create meaningful program quality improvement goals and objectives
3. Assist Lead Teacher in the partnership with families through: home visits, conferences, etc.
4. Assist with progress reports and other required paperwork
5. Perform other duties as assigned by the director

C. Salary and Benefits: To be determined

**D. Apply to: Heather Merrill, Great Start Collaborative Coordinator
Lewis Cass Intermediate School District
61682 Dailey Rd.
Cassopolis, MI 49031**

E. Deadline: Until Filled

Date Posted: June 4,2010

It is the policy of the Lewis Cass ISD Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, height, weight, marital status or disability shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it receives any financial assistance from the United States Department of Education. The following person has been designated to handle inquires regarding the non-discrimination policies: Director of Instructional Services, 61682 Dailey Road, Cassopolis, MI 49031, (269) 445-6223.